



## ORDER OF CHAIRMAN OF THE CUSTOMS GENERAL ADMINISTRATION

4 December, 2019

No. A/275

Ulaanbaatar

### APPROVAL OF PROCEDURE

Based on Article 8.4 of the Law on the Legal Status of Government Agencies, Article 25.1 of the Customs Law, Article 232.2 of the Customs Law, and the decision of the Professional Council meeting on December 3, 2019, the ORDER is as follows:

1. To approve the “General procedure for customs control of goods and means of transport crossing the customs border” as attached.
2. The customs clearance shall be carried out within the following timeframes.
  - 2.1. Customs located at the border crossing point within the period specified in the intergovernmental agreement;
  - 2.2. The Customs office operating at the international airport in accordance with the working hours of the respective border crossing point;
  - 2.3. Underground customs office on working days during working hours;
  - 2.4. The inland customs office located along the railway shall, if necessary, on public holidays and weekends, in addition to the time specified in 2.3 of this order.
3. The Legal Department /S.Oyuntsetseg/ and the Customs Inspection Agency /P.Battur/ shall be obliged to advertise this regulation to the participants of the customs relations and monitor its implementation.
4. In connection with the issuance of this order, Order No. A / 236 of 2016 of the Director General of the Customs and Taxation of Mongolia shall be considered invalid.

CHAIRMAN

B.ASRALT

## **GENERAL PROCEDURE OF FOR CUSTOMS CONTROL OF GOODS AND MEANS OF TRANSPORT CROSSING THE CUSTOMS BORDER**

### **One. General provision**

1.1. The purpose of this regulation is to establish the order of Customs control, Customs clearance and inspection of goods and means of transport crossing the Customs frontier.

1.2. In case of receiving reasonable information on goods and means of transport during Customs clearance, in case of suspicion, the Chief State Customs Inspector and the State Customs Inspector shall select from the types of "Information" field of the Customs automated system declaration and enter the information clearly.

1.3. Observe at all stages of Customs control of goods and means of transport crossing the Customs frontier.

1.4. Special instructions shall be followed for registration of goods and means of transport crossing the border at the border crossings where smart crossings have been introduced.

1.5. Inspection of goods and means of transport shall be performed in the Customs control zone. Examination of perishable, dangerous, cracked, special conditions for loading, storage and transportation, classification of state secrets, as well as historical and cultural relics, currency, currency values and chemicals shall be carried out at another place at the applicant's request upon the applicant's written request. can be.

1.6. Telecamera system, surveillance and inspection equipment, tools and search dogs shall be used for Customs control.

1.7. In the absence of the position specified in this regulation due to the structure and staffing of the Customs, the official in charge of the matter shall decide on the issue in accordance with the job description.

1.8. Depending on the specifics of the goods and means of transport crossing the border and the specifics of the inspection, the Customs control technology and operational instructions may be approved by the Customs in accordance with this regulation and enforced in the daily activities of state Customs inspectors.

### **Two. To take the goods and means of transport under customs control transported by rail and imported through the customs border**

2.1. Goods and means of transport shall be under customs control from the moment they are imported across the state border. The carrier shall transport the goods and means of transport crossing the customs border by customs and bring them into the customs control zone of the border.

2.2. The carrier shall notify the Customs immediately after importation of goods and means of transport into the Customs control zone and 1 hour prior to importation of means of transport with a fixed schedule.

2.3. The carrier shall bring the goods and railway vehicles into the Customs control zone, submit the documents specified in Article 35.5 of the Customs Law to the Customs and register them in the Customs registration system.

2.4. The carrier shall replenish the cargo manifesto (hereinafter referred to as the manifesto) based on the transport document and accompanying documents of the goods and means of transport entering the state border and send the record electronically to the Customs using the Customs automated system.

2.5. The "Procedure for rewriting, reviewing and registering the cargo manifesto" shall be followed in reviewing the record of the manifesto sent by the carrier.

2.6. If the goods are loaded on a closed vehicle, the seals and seals, and if the goods are loaded on an open vehicle, the number of premises shall be checked by the border Customs with accompanying documents and taken under Customs control. If necessary, the relevant customs markings may be added.

2.7. In case of damage to the goods, means of transport and their markings on accompanying documents, an act shall be drawn up in the presence of the representative of the transport organization and a new Customs mark shall be used depending on the type and characteristics of the goods and means of transport.

2.8. Upon completion of the Customs inspection, the State Customs Inspector who inspected the goods and means of transport shall perform the "Verification" operation and send the information to the Chief State Customs Inspector electronically using the automated Customs system.

2.9. The Chief Customs Inspector shall review the information of the manifest, perform the "Approval" action and send the manifest electronically to the Customs for final clearance of goods using the Customs automated system.

2.10. The State Customs Inspector shall stamp "under Customs control" on the documents specified in Articles 60.3.1 and 60.3.3-60.3.5 of the Customs Law, the State Customs Inspector shall sign, stamp with personal number and certify and transfer to the carrier. will give.

When numbering the accompanying documents, write the total number of pages and the page number on each page. For example, 1/5 of the first page of a 5-page document.

2.11. The Customs shall take control of goods transported by rail and import them across the Customs frontier. Click on the sign to confirm and transfer to the carrier.

2.12. The carrier shall mark the accompanying documents of the goods and means of transport to be delivered to the inland customs office in an envelope by the Customs and transport them under the Customs control.

2.13. Border Customs shall control goods, means of transport and their accompanying documents from the time they are taken under Customs control to the time they are under Customs control.

2.14. The carrier shall bring the goods transported under the control of the inland Customs into the Customs Control Zone and hand over the accompanying documents to the Customs Control Zone Holder.

2.15. The owner of the Customs control zone shall register the goods, hand over the accompanying documents to the senior State Customs Inspector in charge of Customs control working in the Customs control zone and send the request to bring the goods into the Customs control zone electronically using the Customs automated system.

2.16. The senior state customs inspector in charge of customs inspection working in the Customs control zone shall check the completeness of accompanying documents, name, number and number of pages with the manifest information and check whether the customs mark is damaged. Goods and means of transport shall be subject to in-depth customs control by receiving an electronic request from the holder of the customs control zone using an automated customs system, registering it by performing the "Registration" operation and granting permission to enter the customs control zone.

2.17. In case of damage to the Customs mark and loss, replacement or correction of accompanying documents written in the cargo manifest, the Chief State Customs Inspector in charge of Customs inspection in the Customs control zone shall make a decision in accordance with Article 11.21 of the Law on Violations.

### **Three. To take goods and means of transport under customs control transported by road across the customs border**

3.1. Goods and means of transport shall be under customs control from the moment they are imported across the state border. The carrier shall transport the goods and means of transport crossing the customs border by the customs route and bring them into the customs control zone of the border customs office.

3.2. The carrier shall register the goods and means of transport in the Customs registration system, enter the Customs control zone and submit the documents specified in Article 35.1 of the Customs Law to the Customs.

3.3. Border Customs shall register goods and vehicles and enter the information of the vehicle in the vehicle registration program.

3.4. The State Customs Inspector in charge of the Customs section shall perform the "Storage" operation by adding the goods and vehicle accompanying documents to the vehicle registration program, and the Chief State Customs Inspector in charge of Customs Inspection working in the control zone shall automate the Customs. sent electronically using the system. A manifest will appear in the vehicle registration program.

3.5. The Customs authorized carrier shall write a cargo manifest for goods and means of transport to be cleared by the Customs and send it electronically to the Customs.

3.6. The "Procedure for rewriting, reviewing and registering the cargo manifesto" shall be followed in reviewing the record of the manifesto sent by the carrier.

3.7. The State Customs Inspector shall retrieve the documents specified in Article 35.1 of the Customs Law from the carrier, stamp the documents specified in Articles 60.3.1 and 60.3.3-60.3.5 of the Customs Law and mark "under Customs control". The state inspector shall sign, stamp with a personal number, certify, number and hand over to the carrier.

When numbering the accompanying documents, write the total number of pages and the page number on each page. For example, 1/5 of the first page of a 5-page document.

3.8. Accompanying documents of goods and means of transport to the inland Customs shall be marked by the Customs accredited carrier in an envelope and the goods and means of transport shall be transported under Customs control. The provisions of 2.17 shall apply.

### **Four. To take goods and means of transport under customs control transported by air across the customs border**

4.1. An aircraft with a fixed schedule shall be notified to the Customs 1 hour prior to its entry into the Customs frontier.

4.2. The carrier shall bring the goods and air means into the Customs control zone, submit the documents specified in Article 35.3 of the Customs Law to the Customs and register them in the Customs registration system.

4.3. The State Customs Inspector of the Border Customs shall obtain the documents specified in Article 35.3 of the Customs Law from the carrier, count the cargo space against the accompanying documents and take it under Customs control.

4.4. The State Customs Inspector of the Border Customs shall stamp "under the Customs control" on the documents specified in Articles 60.3.1 and 60.3.3-60.3.5 of the Customs Law, the State Customs Inspector shall sign and stamp with the personal number. will be returned to the carrier.

When numbering the accompanying documents, write the total number of pages and the page number on each page. For example, 1/5 of the first page of a 5-page document.

4.5. The carrier shall rewrite the manifesto based on the air transport document and accompanying documents and send the record electronically to the Customs using the Customs automated system.

4.6. The "Procedure for rewriting, reviewing and registering the cargo manifesto" shall be followed in reviewing the record of the manifesto sent by the carrier.

4.7. If the Manifesto is written accurately, the State Customs Inspector shall perform the "Verification" action and send the Manifesto to the Chief State Customs Inspector in charge of Customs inspection working in the Customs control zone.

4.8. The senior state customs inspector in charge of customs inspection working in the Customs control zone shall check the information of the manifesto, perform "Approve" action and allow the goods to enter the Customs control zone. In case of final clearance at the inland customs office, the manifesto shall be sent electronically to the customs office for final clearance of goods using the automated customs system.

4.9. The provisions of 2.13-2.17 of this Regulation shall apply to sending and supervising goods and means of transport to the inland Customs.

#### **Five. Declaration of goods and means of transport entering the customs border and customs control**

The manifesto shall be used for taking goods and means of transport under customs control before declaring them at the Customs.

5.2. Goods and means of transport may be stored in the Customs control zone for up to 3 days, during which time the Customs clearance procedure shall be selected and declared to the Customs.

5.3. If customs clearance has not been performed within the period specified in 236.3 of the Customs Law, it shall be transferred to the temporary Customs warehouse.

5.4. When transferring goods and means of transport to a temporary customs warehouse, the Customs shall be registered in the presence of a representative of the transport organization, a warehouse treasurer and a state customs inspector in charge of customs inspection in the respective customs control zone. shall be considered as transferred to a temporary warehouse and stored in the customs control zone.

In this case, the transport document and accompanying documents shall be stamped with the "Transferred to a temporary customs warehouse" check mark, signed and stamped with a personal number.

5.5. The Customs clearance procedure for placing goods at the Customs frontier shall be chosen by the declarant and shall be placed in the Customs clearance procedure if it meets the conditions and requirements of the Customs clearance procedure.

5.6. The declarant shall follow the instructions to replenish the "Customs declaration of goods crossing the border" approved by the head of the Customs Headquarters, and the Customs shall follow the "Guidelines for checking the declaration of goods crossing the Customs border" upon receipt and verification of the Customs declaration and accompanying documents. .

5.7. The State Customs Inspector in charge of Customs documents shall examine the Customs declaration and accompanying documents. If it is not possible to determine the customs value and classification of goods in detail, it shall be decided by the unit or official in charge of classification of goods.

5.8. Based on the criteria previously included in the risk management program, the control status of goods and means of transport crossing the Customs frontier shall be expressed in red, orange and green:

5.8.1. To inspect documents and goods in case of red status;

5.8.2 Examine the documents if the orange state is selected;

5.8.3 Documents and goods shall not be inspected if the green state is selected.

5.9. The declarant shall be informed about the Customs control status specified in 5.8 of this Regulation.

5.10. The senior state customs inspector in charge of customs inspection working in the Customs control zone shall carry out Customs control in accordance with the inspection status selected for the given clearance.

5.11. The Chief State Customs Inspector in charge of Customs control and inspection may change the orange state of control to red state based on his / her feelings, warnings issued by the authorized official specified in 1.2 of this Regulation and factual information from other sources.

5.12. For payment of Customs and other taxes on the goods with the declared customs declaration in Orange state, the Customs shall agree and the declaration shall enter into force.

5.13. If the declarant is selected in orange and requests for publication of the customs declaration that has not changed the state of control, the state customs inspector who conducted the document inspection shall print and sign the customs declaration in accordance with the Customs clearance procedure code specified in Table 1 of the customs declaration. The senior customs inspector in charge of customs clearance shall be notified by clearly stamping the personal number mark in the lower corner.

5.14. For payment of Customs and other taxes on goods with a Customs declaration selected in the green state, the Customs shall agree and the declaration shall enter into force.

5.15. If the declarant requests to publish the green customs declaration, the state customs inspector in charge of document clearance shall print it and affix the control mark to the customs declaration specified in the Customs clearance procedure code specified in Table 1 of the Customs declaration.

5.16. The official in charge of violation shall submit the information on the Customs violation related to the selected goods and means of transport under Customs control, the Head of the Customs Control and Inspection Unit of the Customs or the Customs Control and Inspection Unit. to the senior state customs inspector in charge.

5.17. The head of the unit that received the information and the state customs inspector appointed to inspect the goods and means of transport with the information shall provide instructions and recommendations to be taken into account when inspecting the goods and means of transport.

5.18. Before the commencement of the inspection, the state customs inspector appointed to conduct the customs inspection shall inspect the general condition of the warehouse and the integrity of the customs markings placed on the goods, means of transport and goods under warehouse under customs control in the presence of the representative of the transport organization.

5.19. If the Customs mark is damaged, it shall be notified to the Chief State Customs Inspector in charge of Customs control and inspection, a note shall be made in the presence of the transport organization's representative, warehouse owner and declarant and the act / commercial act / shall be attached.

5.20. Before or during the customs inspection of goods, parts, cavities, cabs and other parts of the vehicle that may be used as a means of transportation shall be inspected. If necessary, disassemble and inspect vehicle parts.

5.21. The SCI shall check the island number and other parameters of the vehicle with the vehicle certificate to check the goods loaded on the vehicle.

5.22. The Chief State Customs Inspector may participate in the Customs inspection of goods and means of transport selected in the red state.

5.23. Before inspecting the goods, the declarant shall be notified to create conditions for customs inspection and unload the cargo.

5.24. In addition to inspecting boxes, packages and packaging by opening and unpacking, Customs control and inspection techniques, tools and search dogs shall be used.

5.25. The goods imported across the Customs frontier shall be checked in detail for compliance with the Customs declaration, including the type, brand, classification, purpose, weight and quantity, standard and level of processing of the goods.

5.26. During the inspection of the goods, the applicant may take an oral statement or request an explanation.

5.27. Customs inspection of goods and means of transport shall be completed within a working day and if it does not fall within that day, the senior state customs inspector in charge of customs control and inspection shall be notified and resolved.

5.28. Goods and means of transport shall be detained if it is necessary for the Customs laboratory and professional organization to issue an opinion, analyze, obtain information and inquiries from professional organizations, and involve relevant organizations and officials in the Customs inspection. Detained goods and means of transport shall be resolved in accordance with the "Procedure for Detention of Goods and Vehicles".

5.29. Except as provided in Article 252.6.1 of the Customs Law, samples and specimens may be taken from goods declared to the Customs in accordance with relevant standards.

5.30. In case the goods are found to be understuffed, underweight, cracked or damaged by the Customs inspection, the MNCCI shall obtain a certificate on the quantity and quality of exported and imported goods and enter the specified quantity in Table F of the declaration.

5.31. In case the actual quantity exceeds the declared quantity during the inspection or specified in 5.30 of this Regulation, the Chief State Customs Inspector shall be notified and the quantity to be specified in Table F of the declaration shall be entered as follows:

-If the actual quantity exceeds the quantity, the excess quantity shall be expressed as a unit of measurement with a (+) sign,

-In case of shortage, the quantity missing shall be expressed as a unit of measurement with a (-) sign.

The senior state customs inspector in charge of customs control and inspection shall monitor the entry of the specified quantities.

5.32. In case of red light, the state customs inspector in charge of documents shall inspect the goods and means of transport after the documents are inspected. Click 'button to validate the customs declaration.

5.33. If the inspection did not reveal any violation of the Customs legislation and the declarant requested to publish the red declaration, the State Customs Inspector who conducted the Customs inspection shall print the declaration, stamp the control mark according to the Customs clearance procedure code specified in Table 1 of the Customs Declaration. The senior state customs inspector in charge of customs control and inspection shall be notified by signing and clearly stamping the sign with the personal number in the lower right corner of the control mark.

5.34. In case of substantiated information and suspicion, the issue of re-inspection of goods and means of transport crossing the Customs frontier shall be resolved jointly with the Chief State Customs Inspector in charge of inspection and, if necessary, the State Customs Inspector.

5.35. The state customs inspector or official in charge of violations and inquiry shall not participate in the customs inspection and inspection of goods and means of

transport from the time the goods and means of transport are taken out of customs control until permission to release them from customs control.

5.36. After permission to release goods and means of transport from Customs control, re-inspection may be carried out by the state Customs inspector or official in charge of violations and inquiry.

5.37. In case of re-inspection of goods and means of transport crossing the Customs frontier in accordance with Articles 5.34 and 5.36 of this Regulation, the re-inspected official shall enter the date in the Customs declaration table "G", sign and stamp with personal number. If the declaration is not printed, enter the date in the "G" table of the customs declaration and the personal number of the state customs inspector and senior state customs inspector who re-inspected.

5.38. The state customs inspector or official who inspected the goods and means of transport and re-inspected shall clearly enter the results of the inspection in the "Inspection results" field of the Customs clearance program. The customs inspection, inspection unit and official shall monitor the completeness of the inspection results.

5.39. In case of violation or crime detected during Customs clearance, it shall be resolved in accordance with relevant legislation.

5.40. In case of incorrect declaration of goods name, type, price, classification, undeclared goods, the previous declaration shall be published and used as evidence of the violation. , if the detected violation has the elements of violation specified in paragraph 1 of Article 11.21 of the Law on Violations, the penalty specified in the law shall be imposed.

5.41. After completion of customs clearance, the Customs Control Zone Holder shall send a request to remove the goods from the Customs Control Zone to the Chief State Customs Inspector in charge of Customs Control and Inspection working in the Customs Control Zone. "And allow the goods and means of transport to leave the customs control zone.

5.42. If the destination station of goods and means of transport transported by rail is located in the territory of the border customs or the goods are transported by road or air transport, the final clearance shall be done at the border customs. 5.2-5.41 Investigate.

5.43. In case of transportation of goods transported by road or air transport and imported into the Customs Control Zone, Guaranteed and Free Zone located in the territory of another Customs, the goods shall be sent to the Customs control by means of a vehicle authorized by the Customs Headquarters. tavina.

## **Six. Customs declaration and control of exporting goods and means of transport**

6.1. Goods and means of transport to be exported across the Customs frontier shall be declared to the Customs and the Customs shall receive and check the Customs declaration and accompanying documents. follow.

6.2. Goods and means of transport declared across the Customs frontier declared at the Customs shall be taken under Customs control from the moment they are placed in the Customs control zone.

6.3. Goods and means of transport imported into the Customs Customs Zone shall be registered by the Senior State Customs Inspector in charge of Customs Control and Inspection and the State Customs Inspector in charge of registration of the Border Customs.

6.4. Register in the Customs registration system at the port where the smart exit is introduced.



6.5. Goods and means of transport crossing the Customs frontier shall be inspected and Customs clearance shall be performed in accordance with Articles 5.3.-5.41 of this Regulation.

6.6. Goods and means of transport declared in the Customs control zone and declared in the Customs control zone shall not be returned from the Customs control zone at the request of the declarant.

6.7. If the Customs inspection is conducted and no violation of the Customs legislation is detected, the Customs mark shall be selected and used according to the specifics of the goods and means of transport and the mark number shall be written in Table D of the declaration.

6.8. The senior state customs inspector in charge of customs control and inspection of goods and means of transport selected in green and orange state shall make a customs mark.

6.9. The state customs inspector who conducted the customs inspection of goods and means of transport of the inland customs shall certify the customs declaration, the senior state customs inspector in charge of customs control and inspection shall perform "Approve" and put the customs declaration in the state of "Customs control".

6.10. Customs declaration of goods that have undergone inward customs clearance shall be sent electronically to the Customs for final clearance using the Customs automated system.

6.11. The state Customs inspector who inspected the goods and means of transport shall follow the provisions of 2.10 of this Regulation when marking the documents specified in Articles 60.3.1 and 60.3.3-60.3.5 of the Customs Law.

6.12. The Customs that is taking goods under the customs control under the Customs control shall press the "Customs under Control" and the Customs that is removing from the Customs control shall press the "Mongolian Customs Approved" check mark only on the original invoice of the main transport documents; The state customs inspector shall sign, stamp with a personal number, hand it over to the carrier and send it under customs control.

6.13. The customs declaration of goods and means of transport sent by the Customs for the first clearance shall be received in electronic form, and the accompanying documents shall be received and registered by the Chief State Customs Inspector in charge of Customs Control and Inspection of the Border Customs. The inspector shall be appointed using an automated customs system.

6.14. The state customs inspector conducting inspection of goods and means of transport shall, together with the carrier, verify the markings of the inland customs office and register the accompanying documents of the goods and means of transport. From now on, goods and vehicles will be under the control of the border customs. In case of damage to the customs mark, a note shall be made in the presence of the representative of the transport organization and an act (commercial act) of the transport organization shall be attached.

6.15. In case of damage to the Customs marking of goods or means of transport or in other cases deemed necessary, the Border Customs shall conduct a customs inspection of goods and means of transport.

6.16. If the Customs inspection does not reveal any violation of the Customs legislation, the inland Customs mark is not damaged and the Border Customs considers that there is no need to inspect the goods and means of transport, the Customs declaration shall be "Verified" and sent electronically to the Chief Customs Inspector.

6.17. The State Customs Inspector shall notify the Chief State Customs Inspector in charge of Customs control and inspection of the completion of Customs clearance. The Chief State Customs Inspector in charge of customs control and

inspection shall issue a decision to re-inspect or re-export the goods or means of transport if there is reasonable information or suspicion.

6.18. The Chief State Customs Inspector shall perform the “Approve” operation in the Customs automated system clearance program and enter the declaration in the “Customs approved” state.

6.19. When the Customs declaration enters the “Customs approved” state in the Customs clearance program, the manifest shall be generated electronically from the Customs automated system.

6.20. When the Customs declaration of goods to be exported enters the “Customs agreed” state, the carrier shall send the vehicle registration to the Customs electronically based on the Customs declaration.

6.21. The Chief State Customs Inspector in charge of Customs control and inspection of the Border Customs shall issue a permit and issue a permit to export goods and means of transport across the Customs frontier in the registration and manifest program.

6.22. The relevant provisions of the “Procedure for rewriting, reviewing and registering the manifesto” shall be followed when inspecting the manifesto for goods and means of transport exported across the Customs frontier.

6.23. The State Customs Inspector shall click on the check mark “Mongolian Customs Agreed” on the road table.

6.24. In case of declaration of goods and means of transport to be exported across the Customs frontier, Customs clearance shall be performed by the frontier Customs in accordance with Articles 6.1-6.8 and 6.17-6.22 of this Regulation.

6.25. The transport document to return the empty container shall be submitted to the state customs inspector in charge of customs control and inspection in the Customs control zone. sent electronically using an automated custom system.

6.26. In case of exporting an empty container across the Customs frontier, the Chief Customs Inspector shall check the container number written in the manifest and put a green seal.

6.27. Empty containers transported by rail and sent to the control of the Customs Customs shall be electronically inspected by the Chief State Customs Inspector in charge of the Customs Customs control zone using an automated Customs system, and “Border crossing” operation shall be carried out across the state border.

6.28. In case of exporting an empty container with a green seal set by the inland Customs by a motor vehicle, a State Customs Inspector appointed by the Border Customs shall remove and inspect the seal.

## **Seven. Declaration and customs control of goods and means of transport using similar manifest**

7.1. Customs control and customs clearance of goods transported by road.

7.1.1. The senior state customs inspector in charge of the Customs control zone shall issue a permit for the vehicle of the authorized customs carrier to enter the Customs control zone.

7.1.2. The state Customs inspector in charge of Customs control and inspection shall inspect vehicles entering the Customs control zone. It is permitted to load goods into a vehicle after unloading the vehicle, determining the weight, and registering the vehicle information in the vehicle program.

7.1.3. The technical requirements for the data exchange program of the control zone shall be established by the Customs.

7.1.4. If it is not possible to monitor the movement of a vehicle loading goods in the Customs control zone through the camera system, it shall be personally monitored.

7.1.5. The State Customs Inspector shall take samples from the goods shipped in the control zone in accordance with relevant standards and recommendations, seal them and submit them to the Customs Central and branch laboratories (hereinafter referred to as "Customs Laboratory") for analysis together with relevant documents.

7.1.6. Upon completion of shipment, the state customs inspector in charge of inspection shall make a customs mark on the vehicle.

7.1.7. The "Procedure for application of Customs marking on goods and means of transport" approved by the Director General of Customs shall be followed in making Customs marking.

7.1.8. After the Customs marked vehicle is loaded and its net weight is determined, certification shall be made in the point program. If the point program is not introduced, the point number of the customs mark and the personal mark of the state customs inspector shall be affixed to the point act .

7.1.9. Based on the information entered in the customs program, or the customs act, transport and other documents, and the conclusion of the Customs laboratory, the declarant shall replenish the customs declaration and submit it to the Customs in accordance with the "Instructions for replenishment of goods declaration". .

7.1.10. The conclusion of the Customs laboratory shall specify the content, moisture content and other relevant parameters of the base and precious metals and other useful ancillary elements together with the classification code of the goods and this information shall be declared in the Customs declaration.

7.1.11. When receiving and checking the Customs declaration and accompanying documents, the Customs shall comply with the relevant provisions of the "Instruction on checking the declaration of goods crossing the Customs frontier" approved by the Customs Headquarters.

7.1.12. In case of selection of orange state, the state customs inspector in charge of documents shall inspect the documents, if no violation is detected and in case of green state, "Approve" action shall be taken and the declaration shall enter into "Customs agreed" state .

7.1.13. In case of red status, the State Customs Inspector in charge of documents shall inspect the documents and the State Customs Inspector in charge of Customs shall conduct the inspection. 'The customs declaration will take effect in the "Customs Approved" state. The cargo manifest is automatically generated from the customs declaration.

7.1.14. Customs declaration and manifest shall not be published except for the declarant's request.

7.2. The following order shall be followed when rewriting and inspecting the identification manifesto for goods transported by motor vehicles and imported into the Customs frontier: 7.2.

7.2.1. The identification manifesto of goods and means of transport transported by road at the border crossing point shall be received electronically from the Customs of the People's Republic of China.

7.2.2. The following officials of the Border Customs shall use the information of the unified manifest sent electronically to the Customs automated system for Customs control and clearance:

7.2.2.1. State Customs Inspector in charge of Poo;

7.2.2.2. Senior State Customs Inspector in charge of Customs control and inspection;

7.2.2.3. The state customs inspector in charge of customs control and inspection ; 7.2.2.4 . Senior State Customs Inspector in charge of documentation;

7.2.2.5. State Customs Inspector in charge of document clearance.

7.3. In case of discrepancies in the names, types and quantities of goods listed in the manifesto of goods and means of transport imported by road from China, the

Chief State Customs Inspector in charge of Customs control and inspection shall keep a record of discrepancies in the manifest table.

7.4. Customs declaration and goods shall be reviewed and resolved in accordance with relevant Customs legislation.

### **Eight. Transport and transshipment**

8.1. Customs officers at the port of entry and exit of goods and means of transport in transit through the state border shall take customs control under the transport document and make clearance by manifest.

8.2. The carrier shall rewrite the manifesto and send the record to the Customs through the network based on the accompanying documents of the goods or means of transport transiting between the countries transported by road and rail.

8.3. The Customs shall take under the customs control of goods transported by rail and transit between countries the Customs shall be under the Customs control. draw, stamp with a personal number, hand over to the carrier for confirmation and send under customs control.

8.4. Relevant provisions of the "Procedure for rewriting, reviewing and registering the manifesto" of this regulation shall be followed when rewriting and reviewing the manifesto of goods in transit between countries.

8.5. The Customs shall recognize the Customs marking made by the Customs of the country of departure.

8.6. Goods in transit shall be transported by a special means of transport that can be marked for Customs purposes and replacement of vehicles shall be performed under Customs control.

8.7. If necessary, the State Customs Inspector may accompany the goods and means of transport from the moment they are under the control of the Customs to the time they are returned through the Customs border.

8.8. Transit goods, means of transport and their accompanying documents shall be under the control of the Customs that made the initial clearance from the time of taking control of one Border Customs to the time of taking control of another Border Customs.

8.9. Goods, means of transport and their accompanying documents shall be under the control of the border organization of transshipment.

The Customs shall inspect goods and means of transport in transit and transshipment in the following cases: 8.10.

8.10.1. Customs sealing is considered insufficient;

8.10.2. There are clear grounds for the Customs to inspect goods and means of transport.

8.11. Representatives of carriers and intermediaries shall be required to participate in the inspection of goods and means of transport in transit and transshipment, and if necessary, a representative from a professional or law enforcement agency shall be present.

8.12. Customs control and clearance of goods for domestic transit shall be carried out in accordance with the relevant provisions of the Customs Law, this regulation and the "Procedure for rewriting, control and registration of the Manifesto".

### **Nine. Customs control of customs bonded and free zones**

9.1. The Customs shall monitor the activities of the Customs bonded zones and free zones established in its area of responsibility and appoint a state Customs inspector.

9.2. Goods and services of business entities and organizations operating in guaranteed and free zones shall be under Customs control.

9.3. The Customs Customs Inspector shall register the number of the Customs mark in the Customs bonded zone, whichever is more appropriate from the Customs marking. When importing and exporting goods, the customs mark shall be removed and the number of the repeated mark shall be registered.

9.4. The customs shall inspect the customs bonded zone and the free zone. Article 248 of the Customs Law shall apply to inspections in customs bonded zones and free zones.

9.5. Customs declaration and registration shall be the main documents for Customs control in Customs bonded and free zones. The customs shall maintain the register of goods and means of transport and shall verify the registration with the registration when conducting inventory and inspection in the guaranteed and free zones.

9.6. Business entities and organizations operating in Customs bonded and free zones shall place surveillance cameras that meet the requirements set by the Customs Headquarters in a quantity that meets the requirements of Customs Customs.

9.7. Surveillance camera recordings shall be used for Customs control purposes.

9.8. Surveillance camera recordings shall be stored on a computer for a month, archived on the 30th of the month and stored for 6 months.

9.9. At the end of the working hours of a business entity operating in a duty free shop or free zone, a customs marking shall be made on the store hall, premises, warehouse and ancillary facilities, and when opening, the customs marking and surveillance cameras shall be inspected and a work permit shall be issued.

9.10. When inspecting the operation of a duty free shop, the cashier's voucher of the shop located at the border crossing point shall be checked against the passenger's coupon, information of the border checkpoint, and the cashier's coupon of the store located in the depths of the territory.

9.11. Customs control and inspection shall be performed on goods and means of transport entering and leaving the Customs guaranteed and free zone in accordance with this procedure.

9.12. Goods shall be transported between the Customs Guaranteed and Free Zones by a Customs Authorized Carrier.

9.13. In case of transfer of goods from a Customs Bonded or Free Zone to a Customs Bonded and Free Zone under the control of the Customs, the first Customs shall perform customs clearance, send the Customs declaration electronically to the Customs for final clearance using the Customs automated system.

9.14. The State Customs Inspector in charge of Customs Control and Inspection of the Customs shall carry out the "Verification" operation and notify the Chief State Customs Inspector in charge of Inspection and Inspection if there are no violations in the Customs Guarantee and Free Zone. , the customs declaration shall become effective upon the Chief State Customs Inspector's "Approval" action.

9.15. In case of full or partial transfer of goods with imported manifest manifested in the Customs control zone by one Customs, the request for change of address shall be made by the State Administrative Body Responsible for Customs Control, regardless of whether the type of vehicle is changed. to be resolved in the unit.

9.16. In case of expiration, revocation or suspension of the Customs bonded zone license, the remaining goods shall be counted and stored under the Customs control in the premises and warehouse where the Customs bonded zone operated. In this case, the goods shall be deemed to be in the temporary customs warehouse and shall be transferred to the relevant procedure in accordance with the customs legislation before the expiration of the period of storage in the temporary warehouse.

## Ten. Customs control of international postal items

10.1. Border Customs shall take control of international postal items from the moment of entering the state border.

10.2. The Border Customs shall take the documents accompanying the postal cargo under the Customs control and send the manifesto electronically to the Customs Control Zone for customs clearance using the automated Customs system.

10.3. Customs shall check the information on the label customs inspectors items between form and outer parts (Mongolian national standard postal applications, "Part 2", MNS 5380-2: 2004) and manifest verification obligations. In the tense of the inward, the smoky. Click on the "under customs control" sign and send the parcel to the vehicle of the customs authorized carrier. After loading, the customs mark shall be made and the above form shall be submitted to the inland customs office.

10.4. The senior state customs inspector in charge of the Customs control zone shall check and register the information of the manifesto sent electronically by the Customs and issue a permit to the postal item to enter the Customs control zone.

10.5. The Customs shall check the Customs marking on the basis of the outer and inner accompanying forms and other documents of the parcel that came under control, unpack the package and register it in the "Registration of International Postal Parcels".

10.6. The State Customs Inspector working in the Customs Control Zone shall receive the manifest, extract the manifest from the U-POST system by the transport document number, read the barcode and check all the mail with X-ray machine. The decomposition of the manifesto will be set to "NO" and will be reviewed by the Chief State Customs Inspector and approved by the network. "

10.7. Customs senior officer in charge of "NO" review the state parcels included, as a state, "YES YES" to the status of shipments, if the list is to transfer state, "" and make the "verification".

10.8. The state customs inspector shall inspect the breakdown received by the postal network, check the number and weight of the cargo listed in the manifest, and download the breakdown of the manifest from the U-POST system.

10.9. Paragraphs 5 and 6 of this Regulation shall apply to the declaration, control and clearance of goods and means of transport crossing the Customs frontier.

10.10. If the postal document accompanying the international postal item is not clearly written, the receiving individual shall write the name, stamp, quantity and price of the goods in the parcel and submit an application.

10.11. Equipment such as X-ray and metal detectors, search dogs and narcotics tests may be used for customs control and clearance of parcels.

10.12. The following types of parcels may be refused inspection if it is established that there are no non-tariff restricted goods in the Customs crossing:

10.12.1. Open and sealed personal letters;

Literature for the blind.

10.13. If it is not possible to have the consignee and the consignor present during the inspection of the parcel, it shall be made in the presence of the postal worker, and a note on "Customs inspection of the international postal item" shall be made and signed.

10.14. Parcels shall be stored in the Customs control zone in a sealed form in accordance with postal service standards until they are delivered to the addressee, delivered to the addressee or sent abroad.

10.15. When transporting a parcel under customs control, the Customs shall make a customs mark on the vehicle or package and, if possible, may accept the mark of the Customs of the country of departure or transit.

10.16. The parcel shall be transferred from one vehicle to another only under Customs control.

10.17. For postal items received and sent by the Customs located in aimags, soums and districts other than Ulaanbaatar. Customs control and clearance shall be carried out in accordance with this regulation.

10.18. The parcels to be sent abroad and delivered to the recipients through the postal service branches of aimags, soums and districts without Customs shall be examined by X-ray machine in the presence of the Customs officer at the Unified Postal Center.

10.19. The head of the postal branch shall inspect the international postal items to be sent abroad through the postal service branches of aimags, soums and districts without Customs and submit them to the Unified Postal Center.

10.20. To be delivered to the consignee at his / her address or to go to the postal service branch of aimags, soums and districts without Customs, but the Customs shall detain the inspected cargo in the Customs control zone and the Post Office shall notify the consignee.

10.21. The postal organization shall return the parcel to the sender in the following cases.

10.21.1. Customs did not allow to cross the Customs frontier;

10.21.2. The consignor or consignee refuses to pay taxes and fees imposed by the Customs.

10.21.3. Recipient's name and address are unknown.

10.22. If the Customs agrees to remove the parcel from the Customs control, the postal officer shall deliver the parcel to the address of the consignee.

10.23. The State Customs Inspector shall carry out customs control and clearance of postal items and certify them in the automated system of the Customs.

10.24. The Customs shall control the parcels passing through the territory of Mongolia.

10.25. The State Customs Inspector shall notify the Chief State Customs Inspector in case of detection of possible violations of prohibited or restricted goods and narcotic drugs and psychotropic substances in the parcel and resolve it in accordance with relevant legislation.

10.26. If the consignment issued in the name of an individual across the state border contains all the necessary information related to the consignment in the material identification form / CN22, CN23, CP72 / and other accompanying documents, it shall be considered as a customs declaration. The mark with the personal number shall be stamped, signed and clearly marked in the lower right corner of the check mark and sent to the border customs control.

## **Eleven. Customs control on passengers' cargo**

11.1. From the moment the passenger completes the "Passenger's customs declaration" and submits it to the state customs inspector, the customs inspection of the passenger's personal belongings and goods crossing the border shall begin and the passenger shall be under customs control until entering and leaving the border.

11.2. Customs clearance and control of passenger goods shall be performed on the basis of Customs declaration and relevant documents.

11.3. The Customs control over the passenger's goods shall be carried out by choosing the most appropriate form of control specified in Article 240 of the Customs Law.

11.4. Passengers shall choose red and green crossings in the Customs control zone with red and green crossings.

11.5. If a passenger chooses a green crossing, he / she shall be deemed to have declared that there are no goods or currencies that are prohibited, restricted, sent separately, transferred to others, paid customs duties and other taxes, and declared to the Customs.

11.6. If a passenger crossing a green crossing is found to have violated this Regulation and the Customs legislation, the Customs shall conduct a Customs inspection.

11.7. If there is a clear suspicion that a person crossing the Customs frontier has concealed the goods, his / her body shall be inspected.

11.8. Article 247 of the Customs Law shall be followed when examining a person's body.

11.9. If a passenger is found to have violated the law and legislation during the Customs examination, he / she shall be liable in accordance with the relevant legislation.

## **Twelve. Customs control on passengers' vehicle**

12.1. The following order shall be followed for temporary admission of a passenger vehicle specified in Article 229 of the Customs Law:

12.1.1. Immediately upon entering the vehicle into the Customs control zone, the "Customs declaration of the vehicle temporarily imported across the border of Mongolia" approved by the appendix to this regulation shall be completed and submitted to the Customs together with the vehicle certificate and passport.

12.1.2. Based on the documents specified in 12.1.1, the Border Customs shall select and register the "Temporary (Tourism)" type of the "Purpose" section of the vehicle registration program and certify "Customs declaration of motor vehicles temporarily imported across the Mongolian border". In Table 13, the "Registration Number" of the vehicle registration program shall be replaced, and in Table 14, the "Customs Controlled" sign shall be affixed, signed, and the personal number plate shall be clearly marked and issued to the vehicle owner.

12.1.3. The state customs inspector appointed to inspect the vehicle shall check the island number and other parameters of the vehicle against the customs declaration of the vehicle temporarily imported across the border of Mongolia, confirm it in the vehicle registration program and send it electronically to the senior customs officer.

12.1.4. The Chief State Customs Inspector shall issue permission to leave the Customs Customs Zone.

12.1.5. The Border Customs shall monitor the temporarily imported means of transport until they are re-crossed the State Border or placed under the appropriate Customs clearance procedure.

12.1.6. Upon re-entry of a temporarily imported vehicle, the Customs shall download and register the "Registration Number" from the vehicle registration program, close it and confiscate the customs declaration of the vehicle temporarily imported across the Mongolian border specified in 12.1.2 of this Regulation. In Table 15, click on the "Mongolian Customs Approved" sign, sign it, and clearly mark the sign with the personal number.

12.2. In case of transfer, sale or storage of a temporarily imported motor vehicle by a foreign citizen to the Customs bonded warehouse, it shall be placed in the appropriate Customs clearance procedure. In the cargo manifest section of Table 52 of the customs declaration, the "Registration number" shall be drawn and the customs clearance shall be carried out, and the registration of the vehicle shall be closed upon the entry into force of the customs declaration.

12.3. The Customs that cleared the Customs shall return and return the vehicle to the person who temporarily crossed the state border by stamping and signing the



“Mongolian Customs Agreed” sign in Table 15 of the Customs declaration of the vehicle temporarily imported across the Mongolian border. . A person who has temporarily crossed the state border of a motor vehicle shall present to the customs office a customs declaration of a motor vehicle that has been temporarily crossed the state border of Mongolia.

12.4. The Customs that first inspected the temporarily imported means of transport shall notify the relevant authorities of the information on the owner of the means of transport that was not returned within the period specified in 3.1.5 of the Customs Law and take measures.

12.5. The owner of a vehicle that has not returned the vehicle to the state border shall reimburse the Customs and pay the Customs and other taxes and the violation shall be resolved in accordance with the relevant legislation.

12.6. In case a Mongolian citizen enters the country with a vehicle with a foreign registration number, except for the right of permanent residence abroad, the border Customs shall register him / her in the vehicle application and place him / her in the appropriate customs clearance procedure.

### **Thirteen. Others**

13.1. The Customs shall register a vehicle transporting goods and passengers across the state border or transport it through the Customs, take it under Customs control and conduct Customs inspection. During the inspection, parts and cavities that may be used as vehicle hides shall be inspected. If necessary, disassemble and inspect vehicle parts.

13.2. If the value of goods sent in the name of an individual and not related to the passenger's personal consumption goods is 3,000,000 / three million / togrogs or less, by “Customs clearance form” / Form №2 /, 3,000.001 togrogs / three million If it is more than /, the goods shall be cleared through the customs declaration. No more than one piece of home furniture of each type shall be cleared through the “Customs clearance form” / Form №2 /.

13.3. Goods, livestock, animals, plants, raw materials of their origin, construction materials, all types of equipment, machinery, raw materials, unprocessed or recycled goods, chemical and radioactive substances, minerals, mining Products, historical and cultural relics, paleontological and archeological finds, scientific and technical achievements, landforms, other cartographic materials, research materials, food products and other goods are marked by “Customs clearance form” / Form №2 /. do not make up.

13.4. Customs clearance of goods specified in 13.3 of this Regulation, goods to be processed in the Customs territory and abroad shall not be performed in the name of an individual.

13.5. If the goods are damaged during the Customs control, do not meet the quality requirements, and it is determined that they may be harmful to hygiene, health and the environment, the goods shall be destroyed in accordance with the procedures for implementing the destruction procedure.

13.6. The State Customs Inspector shall be responsible for the preparation of Customs documents, tax calculation and Customs inspection by performing the work and certifying the system, issuing a permit and stamping a personal number on the relevant table of Customs declaration.

13.7. It shall be prohibited to change or correct the date of the control stamp certifying the Customs clearance.

13.8. Violation of Article 13.6 of this Regulation shall be punishable in accordance with Customs and other legislation.

13.9. Expired goods shall be resolved in accordance with Article 298 of the Customs Law.

13.10. Matters not regulated by this regulation shall be resolved in accordance with relevant legislation.

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**CUSTOMS DECLARATION FOR MOTOR VEHICLES TEMPORARILY CROSSING  
THE BORDER OF MONGOLIA**

1. Driver's name:	2. Passport number:	3. Registration number:
4. Country of origin:	5. Vehicle number:	6. Shaft's number
7. Type of vehicle:	8. Mark, model:	9. Certificate number:
10. Purpose of crossing border:	11. Date of return:	12. Name of return port:
13. Evidence number:		
14. Stamps of the custom office allowed to enter the country	15. Stamps of customs office allowing to exit through border or customs clearance	

Declared by ...../...../      Date: .....